

## 2018 Research Week

### *Requirements for Online Oral Presenters*

- The presenter must have access to a professional backdrop. Examples include an office, church classroom, library, etc.
- The presenter must be able to give the presentation in professional dress.
- Access to the following technology:
  - A computer with the ability to install the Cisco Spark software. Further instructions for installation will be provided upon acceptance.
  - Access to a USB headset (we recommend the Logitech H540 headset, but other quality headsets are acceptable).
  - A webcam which can either be built into a laptop/all-in-one or a USB camera on a desktop. For desktops, we recommend the Logitech C920 or Microsoft LifeCam Studio, but any Logitech or Microsoft webcam is acceptable.
- Both the USB headsets and webcams are available at Staples and Office Max.
- Internet speed requirements and test instructions as follows:
  - LU IT recommends an Upload Speed of 5 Mbps or higher
  - At an Upload Speed of 2.5 Mbps or lower, the remote presenter can expect degraded service, or the service may not function at all
  - Navigate to [speedtest.liberty.edu](http://speedtest.liberty.edu)
  - Input Username and click “Begin Test”